

Meeting Notice
Park & Recreation Advisory Commission
Thursday, August 6, 2020
5:00 P.M.
Nisswa City Hall

Agenda

1. Call to Order 5:00 pm
2. Approval of Agenda
3. Approval of June, 2020 Minutes
4. Maintenance and Director Reports
5. New Business
 - a. 2021 Preliminary Budget – Capital Improvement Plan
 - b. Toro MDX – replacing Sandpro and adding function of golf cart – Action item –
 - i. Budgeted acct #250-45140-220 and on Capital Improvement Plan
 - ii. State contract pricing via Sourcewell
 - iii. Trade in Sandpro
 - c. On-line registration system (Dustin)
 - i. Activenet/recnet – Civicrec
 - d. Railing and additional planting for Nisswa Lake Park (Dustin)
 - i. Quote from Copper Creek Landscaping
6. Old Business
 - a. Gull Lake Trail update
 - i. Legacy application complete!
 - ii. Federal Recreational Trail Program
 1. Wideth is working on the Wetland Delineation Report
 2. Once that is complete, we should be able to enter into the Contract
 - b. Survey Results (Dustin)
 1. Ice Rink
 - a. Cost to fix, upgrade to used, or upgrade to new chiller systems
 2. Pickleball/bball/tennis
 - a. Cost breakdowns of Crosslake
 3. Outdoor Recreation Grant – 50% match up to \$150k (\$300k project)
 - c. Nisswa Community Center
 - i. Fun and Friends
 - ii. Insurance claim for roof damage
 1. Brad Arnold – Hytec is working on the fix
 2. Andrea Quarnstrom - LMC Adjuster – cl # CP-105636
 - d. Camp Lincoln Road tax forfeited properties
7. Special Concerns
8. Final Discussion and Comments
 - a. Next meeting September 3, 5pm at City Hall
9. Adjournment

**City of Nisswa
Park Advisory Commission
Regular Meeting Minutes
Held at Nisswa City Hall
Thursday, June 4th, 2020, 5:00 PM**

Present: Justin Isaacson, Tessa Capelle, Paula West

Attendees: Mike Hoff

Not Present: Fred Heidmann, Amber Moon, Ed Carlson, Gary Johnson

Staff Present: Matthew Hill, Dustin Spohn

1. **Call to order:** 5:04pm
2. **Approval of June 4th, 2020 Agenda:** Justin motioned to approve the June 4th, 2020 agenda as presented, Paula seconded, motion carried unanimously.
3. **Approval of May 7th, 2020 Minutes:** Paula motioned to approve the May 7th, 2020 minutes as presented, Justin seconded, motion carried unanimously.
4. **Maintenance and Director Reports:**
 - a. The upcoming Youth Art Camp may have to be canceled if more registration forms are not received. Matthew says summer recreation as a whole is uncertain at this time, both in Nisswa and surrounding communities. Nisswa has received some requests to use recreation fields for summer programs from other communities. Nisswa will keep its options open at this time.
5. **New Business:**
 - a. **2021 Budget Plan – Capital Improvement Plan:** Long range plans for the Parks and Rec department vary, including both indoor and outdoor equipment, as well as various facility updates over the next 8 years. Extensive repair/replacement plans for the Zamboni and the Zamboni garage are in place. A replacement for the current John Deere mower and Sand Pro is in the plan as well. The current Capital Improvement Plan will be proposed to Maggie at the budget meeting in June 2020.
 - b. **Nisswa Lake Park Update:** General maintenance/upkeep of the park is being done by Dustin, Matthew, and Terry weekly. City of Nisswa flags have been installed on the docks. There was some minor vandalism done to various kiosks that has been repaired. New wood chips have been laid on the trail parallel to Nisswa Lake, as well as logs to line the trail. Matthew received a special permit from the MN DNR to remove a damaged Butternut tree that is near the picnic shelter. Matthew sent in an application stating why the protected tree should be removed, showing in various photos that the tree has a dangerous split in it and could come down onto the picnic shelter. Steffen Tree Service has been hired to take down the tree, which will take place in June, 2020.

- c. **Fundraising Campaign – Nisswa Lake Park:** Fundraising will be needed to break ground on a new bathroom facility and parking lot at Nisswa Lake Park. An application for the MN DNR Outdoor Recreation Grant is being looked at for 2021. There is an estimate for the parking lot that is a few years old for around \$125,000. Friends of Nisswa Lake Park will be an important aspect of this project moving forward, with more members needed. Many in agreement that a parking lot is crucial in expanding the use of Nisswa Lake Park.

(Mike Hoff leaves at 5:30PM)

- d. **Community Survey 2020:** Dustin has put out the Parks and Rec Community Survey at the begging of June, 2020. So far roughly 70 people have completed the survey in week 1. The Survey is in various places online, including: Nisswa Parks and Rec, City of Nisswa, and The Chamber of Commerce Facebook pages. It was also in this week's newspaper online, as well as the City of Nisswa's website. It was sent out in multiple email groups, of residents who have had kids in recreation programs in the past. So far a few trends can be seen in the survey responses, such as: the want for a new chiller system at the ice rink, a fishing pier at Nisswa Lake Park, adult programs such as yoga and pickle ball, youth programs such as arts and crafts and fishing/camping basics. There has been a very equal amount of representation of age groups, genders, and time being part of the Nisswa Community. The survey will be available for the month of June.

6. Old Business:

- a. **Gull Lake Trail update:** Resolution of memorandum for grant – motion to recommend approval by city council. Paula motions to approve resolution, Justin seconded, motion carried unanimously.
- b. **Nisswa Community Center:** Fun N Friends is currently using the Community Center, the new fire alarm system was installed, and everything is going well. All other events that were booked for June have been cancelled; still hopeful for July bookings.

7. **Special Concerns:** No meeting for July is scheduled at this time. It may be scheduled later, if it is needed.

8. **Adjournment:** Tessa motioned to adjourn meeting at 6:08 pm, Justin seconded, motion carried unanimously.

Respectfully submitted,

Maggi Wentler, Finance Specialist

Account Number	Account Title	2016		2017		2018		2019		2020		2021	
		Prior year 2 Actual	Jul-17 PFI YTD Actual	Jul-18 Cur YTD Actual	2019 cur yr Actual	2019 Fut Yr Budget	2020 Fut Yr Budget	2020 Fut Yr Budget	2021 Fut Yr Budget				
220-36220	ROYALTIES	32,832.50	17,957.50	18,815.50	13,387.50	12,000.00	12,000.00	15,000.00					
220-36221	COMM CENTER - SECURITY DEPOSIT	2,900.00	9,360.00	12,510.00	6,775.00	-	-	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
220-36230	CONTRIBUTIONS & DONATIONS	8,000.00	850.00	260.00	10,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
220-39210	TRANSFERS FROM OTHER FUNDS	16,340.00	2,140.00	(5,000.00)	6,000.00	6,000.00	6,000.00	20,000.00	20,000.00	20,000.00	20,000.00	23,000.00	
		60,072.50	30,307.50	26,585.50	36,162.50	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	23,000.00	
220-41940-220	REPAIR & MAINTENANCE SUPPLIES	4,453.72	2,530.34	4,329.64	3,879.02	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	4,000.00	
220-41940-320	COMMUNICATION	1,041.32	1,325.44	1,448.03	656.54	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	500.00	
220-41940-340	ADVERTISING	(166.67)	-	540.00	915.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
220-41940-360	INSURANCE	4,039.00	3,931.00	3,876.00	2,136.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,100.00	2,100.00	
220-41940-380	UTILITY SERVICES	9,599.07	9,363.56	9,774.19	6,188.47	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	6,500.00	
220-41940-400	REPAIRS & MAINTENANCE - CONTRA	7,784.06	8,273.25	8,176.69	6,445.16	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	
220-41940-410	RENTALS	-	-	-	-	-	-	-	-	-	-	-	
220-41940-437	OTHER	239.00	113.89	481.22	948.09	-	-	-	-	-	-	-	
220-41940-560	CAPITAL OUTLAY: FURNITURE & FI	16,933.05	14,470.00	14,470.00	9,418.00	-	-	-	-	-	-	2,900.00	
220-41940-810	REFUNDS & REIMBURSEMENTS	10,777.33	10,919.00	9,418.00	3,675.00	-	-	-	-	-	-	-	
		54,699.88	50,926.48	52,513.77	24,843.28	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	23,000.00	
250-34710	GOLF FEES	3,010.00	200.00	200.00	40.00	-	-	500.00	500.00	500.00	500.00	250.00	
250-34721	ICE TIME	492.00	150.00	230.00	240.00	500.00	500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	
250-34731	TEAM SPONSORS	2,775.00	2,550.00	2,950.00	900.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	
250-34732	FUND RAISERS	2,140.00	1,155.00	326.00	958.10	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
250-34740	PARK & RECREATION CONCESSIONS	1,762.83	1,415.38	1,428.65	818.25	4,000.00	4,000.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	
250-34781	BALL PARK ADVERTISING	6,810.00	8,315.00	6,550.00	4,650.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	2,500.00	
250-34782	BASEBALL	5,930.00	5,925.00	5,010.00	1,940.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	
250-34783	TENNIS	785.00	520.00	710.00	460.00	2,000.00	2,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	
250-34784	SOCCER	3,540.00	4,400.00	3,800.00	1,900.00	2,000.00	2,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	
250-34786	HOCKEY	2,327.50	1,570.00	2,000.00	1,480.00	2,000.00	2,000.00	2,500.00	2,500.00	2,500.00	2,500.00	1,500.00	
250-34789	SAFETY SCHOOL	4,435.00	3,465.00	2,430.00	1,745.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	
250-34794	PILATES/EXERCISE	1,357.00	460.00	50.00	-	-	-	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
250-34795	KID'S PLAYTIME	1,980.44	1,286.20	1,169.55	1,110.30	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	
250-34796	ART	5,180.00	4,563.00	4,190.00	1,805.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	
250-34797	ETIQUETTE	470.00	300.00	180.00	300.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	
250-34800	BABYSITTING CLASSES	1,110.00	530.00	900.00	900.00	-	-	-	-	-	-	-	
250-34802	DRIVING CLASS	385.00	130.00	170.00	-	-	-	-	-	-	-	-	
250-34803	CPR/AED CERTIFICATION	200.00	50.00	-	-	-	-	-	-	-	-	-	
250-34804	LIGHTNING CAMP	560.00	480.00	160.00	-	-	-	-	-	-	-	-	
250-34805	HOMEBREWING CLASS	140.00	25.00	-	-	-	-	-	-	-	-	-	
250-34806	COOKING CLASS	175.00	-	210.00	-	-	-	-	-	-	-	-	
250-34807	FLAG FOOTBALL	-	455.00	900.00	350.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	
250-34808	BASKETBALL	-	435.00	850.00	400.00	750.00	750.00	750.00	750.00	750.00	750.00	700.00	
250-36210	INTEREST EARNING - PARK & REC	591.93	970.43	637.15	-	-	-	650.00	650.00	650.00	650.00	650.00	
250-36220	PARK & REC RENTS & ROYALTIES	150.00	1,725.00	1,605.00	-	-	-	250.00	250.00	250.00	250.00	250.00	

250-36230	CONTRIBUTIONS & DONATIONS	7,428.00	13,140.00	4,819.00	5,586.72	12,000.00	12,000.00	12,000.00
250-36250	MISCELLANEOUS	3,646.25	-	-	-	-	-	-
250-36251	REFUNDS & REIMBURSEMENTS	355.24	7,558.50	-	25,607.93	-	-	-
250-39210	TRANSFERS FROM OTHER FUNDS	315,651.00	204,430.00	362,762.00	209,790.00	215,790.00	211,904.33	224,375.12
250-39990	SALE OF INVESTMENT/PARK & REC	-	-	-	-	-	-	-
		373,387.19	266,203.51	434,541.00	260,081.30	252,640.00	249,854.33	262,175.12
250-45140-100	WAGES & SALARIES	143,207.62	143,124.68	153,610.57	110,833.34	107,406.00	110,628.18	115,870.72
250-45140-110	OTHER PAY	7,900.93	7,243.88	10,660.90	5,019.29	6,000.00	6,000.00	6,000.00
250-45140-121	EMPLOYER PERA	11,360.77	10,473.25	11,254.43	8,312.50	8,055.00	8,297.11	8,690.30
250-45140-122	EMPLOYER FICA	8,957.57	7,664.01	8,370.70	5,956.89	6,659.00	6,858.94	7,183.98
250-45140-130	EMPLOYER PAID INSURANCE	31,043.60	32,364.40	48,713.17	28,110.96	27,600.00	27,600.00	27,600.00
250-45140-135	EMPLOYER MEDICARE	2,094.87	1,792.28	1,957.79	1,393.23	1,557.00	1,604.10	1,680.12
250-45140-150	WORKER'S COMPENSATION	6,603.00	6,872.00	7,207.69	4,215.93	4,063.00	4,266.00	4,500.00
250-45140-200	OFFICE SUPPLIES	783.73	734.02	252.01	20.61	500.00	500.00	500.00
250-45140-210	OPERATING SUPPLIES	1,290.73	1,007.87	7,814.82	3,577.32	1,200.00	2,000.00	2,000.00
250-45140-217	UNIFORMS & EQUIPMENT	892.87	910.16	2,695.63	1,308.76	650.00	650.00	650.00
250-45140-220	REPAIR & MAINTENANCE SUPPLIES	48,742.10	47,303.31	53,172.98	38,320.80	39,000.00	35,000.00	35,000.00
250-45140-240	SMALL TOOLS & MINOR EQUIPMENT	22.99	124.95	124.95	1,212.25	200.00	200.00	500.00
250-45140-250	MERCHANDISE FOR RESALE	1,812.65	330.05	333.24	329.26	-	-	350.00
250-45140-300	PROFESSIONAL SERVICES	2,995.00	105.00	17,109.78	21,550.89	150.00	500.00	500.00
250-45140-308	PARK & REC INSTRUCTORS PAY	4,738.00	8,450.00	7,709.00	4,222.50	6,000.00	6,000.00	8,000.00
250-45140-320	COMMUNICATION	4,725.08	3,910.09	1,740.74	1,917.61	3,600.00	2,500.00	2,000.00
250-45140-330	TRANSPORTATION	804.75	824.40	622.41	732.99	750.00	500.00	700.00
250-45140-340	ADVERTISING	2,733.00	2,293.60	2,644.85	4,603.80	1,500.00	3,000.00	3,000.00
250-45140-360	INSURANCE	20,867.00	21,231.00	21,995.00	12,786.00	11,500.00	11,500.00	13,000.00
250-45140-380	UTILITY SERVICES	13,088.16	12,466.15	11,560.26	6,521.10	10,000.00	8,000.00	8,000.00
250-45140-400	REPAIRS & MAINTENANCE - CONTRA	15,175.81	12,416.25	10,038.77	6,294.87	5,000.00	3,000.00	5,000.00
250-45140-410	RENTALS	552.50	322.50	160.14	-	250.00	250.00	-
250-45140-433	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	450.00
250-45140-437	OTHER	417.93	13.37	10.10	1,125.40	-	-	-
250-45140-438	SCHOOL TRAINING	395.21	397.38	120.00	1,043.11	500.00	500.00	500.00
250-45140-570	CAPITAL OUTLAY: OFFICE EQUIP/F	483.33	483.33	-	-	-	-	-
250-45140-580	CAPITAL OUTLAY: OTHER EQUIPMEN	17,512.34	7,500.00	84,784.00	38,214.17	10,000.00	10,000.00	10,000.00
250-45140-810	REFUNDS & REIMBURSEMENTS	2,083.00	575.00	1,260.47	195.00	500.00	500.00	500.00
		351,284.54	330,932.93	465,864.40	307,818.58	252,640.00	249,854.33	262,175.12

CITY OF NISSWA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

PARK & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
250-34721 PARK ICE TIME	.00	140.00	500.00	360.00	28.0
250-34731 PARK TEAM SPONSORS	.00	.00	1,500.00	1,500.00	.0
250-34732 PARK FUND RAISERS	.00	.00	2,000.00	2,000.00	.0
250-34740 PARK CONCESSIONS	.00	557.25	1,000.00	442.75	55.7
250-34781 PARK BALL PARK ADVERTISING	.00	400.00	4,500.00	4,100.00	8.9
250-34782 PARK BASEBALL	80.00	140.00	2,500.00	2,360.00	5.6
250-34783 PARK TENNIS	40.00	40.00	600.00	560.00	6.7
250-34784 PARK SOCCER	30.00	150.00	2,500.00	2,350.00	6.0
250-34785 RUNNING	.00	710.00	.00	710.00	.0
250-34786 PARK HOCKEY	.00	600.00	2,500.00	1,900.00	24.0
250-34789 PARK SAFETY SCHOOL	180.00	225.00	1,700.00	1,475.00	13.2
250-34795 PARK KID'S PLAYTIME	.00	386.00	1,000.00	614.00	38.6
250-34796 PARK ART	925.00	1,485.00	2,500.00	1,015.00	59.4
250-34797 PARK ETIQUETTE	20.00	40.00	500.00	460.00	8.0
250-34800 PARK BABYSITTING CLASSES	.00	.00	500.00	500.00	.0
250-34807 PARK FLAG FOOTBALL	.00	.00	750.00	750.00	.0
250-34808 PARK BASKETBALL	.00	.00	750.00	750.00	.0
250-36210 PARK INTEREST EARNING	31.03	242.55	650.00	407.45	37.3
250-36230 PARK CONTRIBUTIONS & DONATIONS	1,200.00	3,300.00	12,000.00	8,700.00	27.5
250-39210 PARK TRANSFERS FROM OTHER FUN	.00	214,385.00	214,385.00	.00	100.0

TOTAL FUND REVENUE	2,506.03	222,800.80	252,335.00	29,534.20	88.3
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EXPENSES

250-45140-100 PARK WAGES & SALARIES	10,406.40	60,089.58	111,579.00	51,489.42	53.9
250-45140-110 PARK OTHER PAY	.00	4,226.00	6,000.00	1,774.00	70.4
250-45140-121 PARK EMPLOYER PERA	643.68	4,261.92	8,368.00	4,106.08	50.9
250-45140-122 PARK EMPLOYER FICA	547.09	3,386.53	6,918.00	3,531.47	49.0
250-45140-130 PARK EMPLOYER PAID INSURANCE	2,505.58	14,772.90	28,986.00	14,213.10	51.0
250-45140-135 PARK EMPLOYER MEDICARE	127.95	792.03	1,618.00	825.97	49.0
250-45140-150 PARK WORKER'S COMPENSATION	.00	4,082.52	4,266.00	183.48	95.7
250-45140-200 PARK OFFICE SUPPLIES	.00	89.85	500.00	410.15	18.0
250-45140-210 PARK OPERATING SUPPLIES	215.20	771.60	2,000.00	1,228.40	38.6
250-45140-217 PARK UNIFORMS & EQUIPMENT	.00	292.95	650.00	357.05	45.1
250-45140-220 PARK REPAIR & MAINT SUPPLIES	4,171.70	10,117.99	35,000.00	24,882.01	28.9
250-45140-240 PARK SMALL TOOLS & MINOR EQUIP	.00	.00	200.00	200.00	.0
250-45140-250 PARK MERCHANDISE FOR RESALE	.00	202.86	.00	202.86	.0
250-45140-300 PARK PROFESSIONAL SERVICES	486.44	1,928.94	500.00	1,428.94	385.8
250-45140-308 PARK INSTRUCTORS PAY	1,500.00	1,500.00	6,000.00	4,500.00	25.0
250-45140-320 PARK COMMUNICATION	165.67	768.01	2,500.00	1,731.99	30.7
250-45140-330 PARK TRANSPORTATION	16.10	68.11	500.00	431.89	13.6
250-45140-340 PARK ADVERTISING	99.00	397.52	3,000.00	2,602.48	13.3
250-45140-360 PARK INSURANCE	.00	15,707.00	11,500.00	4,207.00	136.6
250-45140-380 PARK UTILITY SERVICES	153.94	3,044.91	8,000.00	4,955.09	38.1
250-45140-400 PARK REPAIRS & MAINT - CONTRA	.12	4.71	3,000.00	2,995.29	.2
250-45140-410 PARK RENTALS	.00	.00	250.00	250.00	.0
250-45140-433 PARK DUES & SUBSCRIPTIONS	.00	62.00	.00	62.00	.0

CITY OF NISSWA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

PARK & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
250-45140-438 PARK SCHOOL\TRAINING	.00	40.00	500.00	460.00	8.0
250-45140-580 PARK CAPITAL: OTHER EQUIP	.00	.00	10,000.00	10,000.00	.0
250-45140-810 PARK REFUNDS & REIMBURSEMENT	230.00	790.00	500.00	(290.00)	158.0
TOTAL FUND EXPENDITURES	21,268.87	127,397.93	252,335.00	124,937.07	50.5
NET REVENUE OVER EXPENDITURES	(18,762.84)	95,402.87	.00	(95,402.87)	.0
CASH BALANCE AS OF 06/30/2020				(32,694.62)	

CITY OF NISSWA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

COMMUNITY CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
220-36220 CC RENT/ROYALTIES	900.00	3,195.00	12,000.00	8,805.00	26.6
220-36221 CC SECURITY DEPOSIT	500.00	2,700.00	.00 (2,700.00)	.0
220-36230 CC CONTRIBUTIONS & DONATIONS	.00	.00	2,000.00	2,000.00	.0
220-39210 CC TRANSFERS FROM OTHER FUND	.00	6,000.00	6,000.00	.00	100.0
TOTAL FUND REVENUE	1,400.00	11,895.00	20,000.00	8,105.00	59.5
<u>EXPENSES</u>					
220-41940-220 CC REPAIR & MAINT SUPPLIES	74.27	1,556.82	3,000.00	1,443.18	51.9
220-41940-320 CC COMMUNICATION	38.94	205.80	1,000.00	794.20	20.6
220-41940-340 CC ADVERTISING	.00	550.00	1,000.00	450.00	55.0
220-41940-360 CC INSURANCE	.00	2,359.00	2,000.00 (359.00)	118.0
220-41940-380 CC UTILITY SERVICES	347.38	2,947.21	7,000.00	4,052.79	42.1
220-41940-400 CC REPAIRS & MAINT - CONTRA	1,559.08	1,559.08	6,000.00	4,440.92	26.0
220-41940-437 CC OTHER	33.02	409.30	.00 (409.30)	.0
220-41940-560 CC CAPITAL: FURNITURE & FIX	4,400.00	24,692.99	.00 (24,692.99)	.0
220-41940-810 CC REFUNDS & REIMBURSEMENTS	500.00	3,490.00	.00 (3,490.00)	.0
TOTAL FUND EXPENDITURES	6,952.69	37,770.20	20,000.00 (17,770.20)	188.9
NET REVENUE OVER EXPENDITURES	(5,552.69)	(25,875.20)	.00	25,875.20	.0
CASH BALANCE AS OF 06/30/2020				(30,602.16)	

\$13,455 - income from school expected mid-sept.

Canceled Due to CORONAVIRUS

- Lions*
- Wednesday Women's*
- Time for Play closed early*
- Run for the Lakes*
- 2 grad parties*
- Legion Convention*
- Stammen festival*
- Round Lake Association*
- 2 weddings Canceled*

2 weddings Rescheduled

Nisswa Parks and Recreation Funds

Money Market (ice fund)	\$118,026.91
Capital Projects CD	\$ 30,700.37
Park Dedication Fund	\$ 83,319.96
Park Acquisition and Development	\$ 17,614.25
Memorial Park Fund	\$ 7,946.51
Total Funds	\$257,608.00

F RTP match \$35,000
Legacy match \$114,157



City of Nisswa



TORO MAINTENANCE EQUIPMENT QUOTE

Qty	Model Number	Description	2020 MSRP	2020 Sourcewell Contract Price
1	07235	New TORO WORKMAN MDX , Mid-Duty Utility Vehicle, 480 cc Air-cooled B&S Gas Engine, #1,650 Capacity	\$12,699.00	\$9,930.62
1	07389	Electric Bed Lift	\$799.00	\$624.82
1	07324	Canopy	\$669.00	\$523.16
1	07326	Folding Windshield (requires Canopy)	\$299.00	\$233.82
1	07278	Rear Receiver Hitch	\$193.00	\$150.93
1	120-5044	Brake, Tail & Signal Light Kit	\$787.00	\$615.43
			New Equipment Subtotal	\$12,078.78
1	Trade	Trade In Toro Sand Pro 2020 with Finish Grader, 622 Hours (08884-220000209)		(\$1,250.00)
			Subtotal Less Trade In	\$10,828.78

- Applicable sales tax is not included
- New Toro Commercial Equipment is Sold with a 2 Year Manufactures Warranty.
- Set-Up & Delivery at No Charge
- Pricing Valid for 45 days
- Net 30 day Terms
- 2.5% Service Fee will be added to all orders paid by Credit Card

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us at 800-492-9972.

Joe Buege & Matt Arntzen, Professional Sales Representatives

Parks and Recreation Advisory Commission Meeting Topics

5.

C. On-line Registration Software: 1 quote from CivicRec, specializing in Parks and Rec registration, scheduling, reservations etc. \$5,500 1st year cost with set up and annual fee. \$3K annual fee. CARE Act funding will cover 1st year costs. Talked to Tony Sailer @ Brainerd Parks and Rec, they use ActiveNet, similar software. Highly recommends, has used for 10 years. They pay \$4K annual. Will get quote from them as well.

D. Additions for NLP: Copper Creek quote for metal railings on each side of steps near dock, and planting native plants around various areas of the park. \$5,600 total, excluding labor on plants.

6.

B. Survey Results: See PDF with survey highlights.

1. **Ice Rink** - Cooler Repair quote in winter 2019: \$6,500 from Carlson & Stewart Refrigeration. Cooler System replacement quote in spring 2018: \$425K new system, \$300K used. Rink Tec International.
2. **Pickle ball/Basketball/Tennis Courts** – Crosslake put in 6 pickle ball courts and a basketball court that just recently opened. Project was \$130K total, City budget \$70K, Donations \$30K, and Park Dedication Fees \$30K. Other recent costs of Crosslake projects were 4 new tennis courts for \$150K, and resurfacing the courts for \$25K. Nisswa project would look to resurface 1 current basketball court into 2 pickle ball courts (\$15K), 1 new surface for 2 pickle ball courts (\$40K), and 1 new surface for 1 tennis/basketball court (\$50K) rough total of \$100K - \$120K based on Crosslake similar project costs. (See map for visual)
3. **Outdoor Recreation Grant** – Recently granted to Aitkin for the renovation of their ice rink. \$500K total, received \$150K from Outdoor Rec Grant, \$350K from their own funds, donations, and other grants. Potential to receive funding for updates to Nisswa's ice rink. Grant provides up to a 50% match up to \$250K. Described usage for "Development, Re-development, or Rehabilitation of Outdoor Recreation Facilities" Including sport facilities/courts/surfaces. Ice rink chiller system replacement and/or additions to NLP match up well with requirements and scoring plan (very similar to Legacy Grant application requirements).

Outdoor Recreation Grant Overview:

-\$10K-\$250K, up to 50% Match of project cost

-SCORP Scoring Plan (60%): Does it connect ppl to the outdoors, does it acquire land/create opportunities, does it take care of what we have.

-Non SCORP Scoring Plan (40%): Cost vs Benefit, Proper Design/Usage Rate, Amount of Environmental Intrusions.

D. Camp Lincoln Road tax forfeited properties: Potential Grant Opportunity, **Minnesota Historical and Cultural Heritage Grants Program. “To preserve and enhance access to Minnesota's cultural and historical resources and to support projects of enduring value for the cause of history and historic preservation across the state.” Potential because of Hole-In-The-Day Lake, and Chief Hole-In-The-Day, a very well-known Ojibwe leader in MN in the 1800’s. Informative kiosks and other forms of informational projects could enhance the property. Over 200 projects were funded last year. Geared toward “park and trail historical projects”.**