

**CITY OF NISSWA
MINUTES – SPECIAL COUNCIL MEETING
WEDNESDAY, OCTOBER 17, 2018
6:00 P.M. – CITY HALL**

A special meeting of the Nisswa City Council was held on Wednesday, October 17, 2018 at 6:00 p.m. at City Hall.

Members Present: Heidmann, Jacobson, Johnson, Krautkremer, and Ryan

Members Absent: None

Also Present: City Staff Jenny Max, Donna Caron; Nancy Vogt from the Echo

- A. **Call to Order** - Mayor Heidmann called the meeting to order at 6:02 p.m. He stated the purpose of the meeting was to review the proposed 2019 budget and summary of changes based on the individual discussions that each Council member had with the City Administrator since the last budget meeting held on September 19, 2018.
- B. **Memo Dated October 17, 2018 from Jenny Max re: Update on 2019 Proposed Budget** – Mayor Heidmann turned the discussion over to the City Administrator, Jenny Max. Max provided an overview of the recommended changes resulting in an overall levy increase at this time of 8.71%, which falls just below the 9% maximum increase over 2018 approved by the Council in September. Max reviewed the larger budget items and identified any changes from the September meeting, noting the original budget in September resulted in a proposed 13% levy increase.

The Council provided comments and clarifications, voiced support for, and asked various questions about specific budget line items. It was determined that a workshop or additional meeting was needed to further understand and discuss the option and impact of using unreserved balances, to determine a prudent reserve threshold for the liquor fund, and to start establishing dedicated fund accounts for future needs and identified upcoming projects and operational expenses. There was also discussion about the possibility of using 2018 funds to pre-pay/purchase 2019 expenses and line items. Max stated that expenses were tracking pretty consistent with the budget but that she would look at balances closer to year-end. Max will research and provide additional information to the Council prior to a special meeting that will be scheduled during the last week in November.

- C. **Adjourn** – Motion by Krautkremer, seconded by Ryan to adjourn the special Council meeting at 6:45 p.m. Motion carried.

Fred Heidmann, Mayor

Jenny Max, City Administrator/Clerk

