

**NISSWA CITY COUNCIL
MAY 18, 2016**

The regular meeting of the Nisswa City Council was held Wednesday, May 18, 2016 at 7:00 pm at City Hall.

Members Present: Kraus, Jacobson, Krautkremer, Johnson, Heidmann

Also Present: Mark Hallan

Staff Present: Tom Blomer, Laurie Hemish, Brent Jones, Brian Farrell, Terry Wallin, Craig Taylor

Motion by Krautkremer, seconded by Jacobson to approve the consent calendar as presented:

- A. Approve April 19 and 20, 2016 minutes.**
- B. Nisswa American Legion Auxiliary Raffle Request – July 3, 2016**
- C. Accept Nisswa Lions Donation for the Community Center**
- D. Presentation of Claims – #37949 thru #38100 totaling \$241,164.59**

All members voting “Aye” with exception of Heidmann abstaining. Motion carried.

OPEN FORUM

Scott Goddard, Lt. with Crow Wing County Sheriff’s Office, provided the council with information on the new help fight crime ap tip411. Citizens can anonymously submit a crime tip to Crow Wing County Sheriff’s Office. Stated they have already received 20 tips. Stated if tip is received for the city, the Sheriff’s Office will pass on to the police department. Stated the jail is one pod away from being full. They are looking to contract with the State to house their inmates and receive payment to the County.

Clarence Turner stated he had paid \$300 for a conditional use permit application and then paid \$300 again for amending the CUP so would like to be reimbursed for the second amount. Jacobson stated it was brought up at the Planning Commission and was a unanimous vote to require the second fee as the second application was different than the first and costs were still incurred. Krautkremer questioned costs. Jacobson stated publication costs and commission member costs. Jones stated Turners wanted to amend the original granted CUP as they didn’t like the conditions. Stated the Planning Commission reviewed again and some conditions were determined unreasonable. Stated the City still incurred costs though. **Motion** by Heidmann, seconded by Krautkremer to refund the second application fee of \$300. All members voting “Aye” with exception of Jacobson voting “Nay”, motion carried.

REPORTS

Chief Taylor stated he had provided the monthly report via email. Stated the department is busy and proud of his department. Had provided the council with a copy of Officer Hamilton’s presentation on alcohol server awareness. Johnson questioned if any issues with construction on Hwy 371. Taylor stated it is flowing well for now. Stated the Run for the Lakes Marathon had no safety issues either and stated the Jaycees do a good job.

**NISSWA CITY COUNCIL
MAY 18, 2016
PAGE TWO**

Farrell stated the countertop installation at Spirits is scheduled for June 1st and had staff and customer input on colors and such. Stated floor will be stripped and waxed this Saturday. Stated sales and profits are up. Stated Dusty Harper has turned in his resignation so he is looking to hire three part time people for the summer. Needs motion to accept resignation and motions to hire. **Motion** by Heidmann, seconded by Johnson to accept Dusty Harper's resignation. Carried unanimously. **Motion** by Krautkremer, seconded by Johnson to approve the hire of Becky Johnson at \$9.00 per hour part time. Further discussion: Jacobson stated he will be voting against this as he did not get the information to review before the meeting. All members voting "Aye" with exception of Jacobson voting "Nay", motion carried. **Motion** by Heidmann, seconded by Johnson to approve hiring Jerry Anderson at \$9.00 per hour part time contingent upon acceptable background check. All members voting "Aye" with exception of Jacobson voting "Nay", motion carried.

Wallin stated his numbers are down a little but with ten weddings scheduled at the community center they should be up. Stated he has booked the two bands for Freedom Days and will have a liquor and beer garden at the Pickle. New auto-fry is twice the size and capacity of the old one, so food sales will be up.

Jones stated the Planning Commission had four public hearings last Tuesday. Planning Commission approved ordinance amendment for signage except temporary signage portion. They formed a subcommittee which will meet tomorrow morning to discuss the temporary signage portion of the ordinance. Krautkremer questioned who was on the subcommittee. Jones stated Sullivan from Wendy's, Ulm from Zaiser's, and Johnson from Meg's Cabin along with three residents, and planning commission members. Stated we want some opinions from residents as we have only heard from the business community. Heidmann stated Nisswa is a tourist community with a short season. Stated businesses need every advantage possible. Krautkremer stated he hopes we become more lenient with banners but have more enforcement with shabby and faded ones. Heidmann stated he doesn't think there is a huge sign problem.

Krautkremer stated the Park Commission did a Brat/Burger Feed for the Jaycees Run for the Lakes and thank Schaefer's Foods for the donation of all the food. Will do again next year. Stated baseball practice is in full swing and numbers are up. Did a community build for the new playground equipment with Pequot Lakes High School students volunteering their time. Stated we need direction on serving beer for the Firecracker Run on July 3rd. Dave Janowick with the Firecracker Run would like to partner with Park & Rec and then make a donation. Janowick would pay for the cost of dram insurance if the City holds the policy. Fee is \$125 for minimum coverage and \$208 for million dollar coverage. Stated the City would be the non-profit and volunteer servers would be trained on checking ids and not serving too much. Shawn Hansen, Nisswa Chamber, stated her staff served the beer for this in the past without realizing the need for a license and dram insurance. Stated each runner over 21 years old is given a drink ticket and wrist band. Jacobson questioned why not have the beer at the Pickle. Krautkremer stated the Pickle is busy that day and don't have additional staff to hand out free beer. Krautkremer stated

**NISSWA CITY COUNCIL
MAY 18, 2016
PAGE THREE**

if runners only get one ticket, we can't over server but don't want to sell to spectators. Jacobson agreed with not selling to spectators. Heidmann agreed but may evolve for next year. **Motion** by Heidmann, seconded by Jacobson to have the City as the holder of the dram shop insurance for the Firecracker Run on July 3rd for the cost of \$208 to be reimbursed to the City prior to the event with Hondl working with Janowick on who the trained volunteers will be to serve the beer to the runners and require a minimum donation from the Firecracker Run of \$500 payable to Park and Rec. Further discussion: Jacobson stated these issues should be nailed down prior to next year's race. Carried unanimously.

Hallan stated still waiting on info from MnDot on the tunnel.

Blomer stated they are getting the cemetery ready for Memorial Day weekend. Stated they are spraying 600,000 gallons per day of wastewater. Stated his seasonal maintenance worker, Bailey Boelter, is back for the summer and started Monday. Stated he would like a 50 cents an hour raise for him as this is his third year working for the city. **Motion** by Johnson, seconded by Krautkremer to increase Boelter's pay from \$12.00 per hour to \$12.50 per hour. Further discussion: Heidmann questioned why we are paying a lawn boy more than staff at Spirits. Krautkremer stated that is separate issue and will be addressed with the Springsted study. Stated this is also his third year working for the City. All members voting "Aye", with exception of Heidmann voting "Nay". Motion carried.

NEW BUSINESS

ORDINANCE AMENDMENT REGARDING SIGNAGE

Jones stated he has no further information to add than what has been discussed and is in the packet. **Motion** by Jacobson, seconded by Johnson to approve the ordinance amendment regarding signage as presented. Carried unanimously.

Motion by Krautkremer, seconded by Heidmann to authorize publication of ordinance summary. Carried unanimously.

AMEND PLANNING & ZONING FEE SCHEDULE FOR SIGNAGE

Motion by Jacobson, seconded by Heidmann to amend the Planning & Zoning Fee Schedule for Signage as presented. Further discussion: Jones stated he also corrected the E911 fee from \$25 to \$75 as the county charges \$75. Carried unanimously.

**NISSWA CITY COUNCIL
MAY 18, 2016
PAGE FOUR**

APPROVE RENEWAL OF LIQUOR, BEER, TAPROOM, AND CLUB LICENSES

Motion by Krautkremer, seconded by Heidmann to approve the renewal of the liquor, beer, club, and taproom licenses for 2016-2017 contingent upon all fees have been paid, paperwork/forms have been completed and approved, and no outstanding issues of compliance as follows:

Liquor

Community Center
Nisswa Municipal Liquor
Sprints of Nisswa
Grand View Lodge
Grand View Clubhouse

Beer-On Sale

Fritz's Resort
Rafferty's Pizza

Beer-Off Sale

Fritz's Resort
Holiday Station
Schaefer's Foods
Etoc. Co. Inc.

Club

Nisswa American Legion

Taproom on Sale (including Sundays)

Gull Dame Brewing Inc.
Big Axe Brewing Co LLC

Brewer Off Sale (Mon – Saturday)

Gull Dam Brewing Inc.
Big Axe Brewing Co LLC

Further discussion: Jacobson stated they should also be up to date on sewer payments, and planning and zoning issues. Krautkremer **amended motion**, seconded by Heidmann to include they should also be up to date on sewer payments, and planning and zoning issues. Carried unanimously.

PETTY CASH POLICY

Motion by Jacobson, seconded by Heidmann to approve the petty cash policy as presented. Carried unanimously.

INVESTMENT POLICY

Hemish stated we have never had an investment policy and this should cover the city's needs. Stated the auditors review all investments every year. **Motion** by Jacobson, seconded by Krautkramer to approve the investment policy as presented. Carried unanimously.

CHANGE CDS TO MONEY MARKET ACCOUNTS

Hemish stated we have been discussing the need for withdrawal of funds without penalties and earning a better interest. This allows for that. Stated Mayor and Clerk still have to both sign to withdraw or transfer from investments based upon council action. **Motion** by Krautkremer, seconded by Heidmann to authorize changing the cds and savings accounts as presented to money market accounts. Further discussion: Jacobson suggested waiting until maturity date to avoid penalties. Hemish stated on some of them we could earn more interest than the penalties if we convert now. Krautkremer **amended motion**, seconded by Heidmann to have Hemish use her discretion on which ones to convert to make the most money for the City. Carried unanimously.

OLD BUSINESS

COUNCIL REPORTS

Jacobson stated the Planning Commission has been working on updating the comp plan in house. Feel there are some sections they need help on but do not have money in the budget for consultant. Region V submitted quote for \$10,000. Jones stated it was for \$15,000. Jacobson questioned if we should wait until budgeted for next year. Kraus stated to see how far the Planning Commission can go without fees. Johnson agreed. Heidmann stated you sometimes need to hire someone to get more public involvement. Jacobson stated we need help with sewer extensions and future rezoning of land and technical issues. Jones stated Region V would also do a survey to all residents as part of the cost. Felt we could do a survey as well for less. Jacobson stated the current comp plan is good, it just needs some updating. Peter Mann, Planning Commission member, stated he sees the benefit of working with outside resource and likes the concept of community survey. Consensus to do what can be done in house this year and look to budget for facilitator next year.

ANNOUNCEMENTS

Motion by Jacobson, seconded by Krautkremer to adjourn. (meeting adjourned at 8:26 PM)

Harold Kraus, Mayor

Laurie Hemish, Clerk