

NISSWA CITY COUNCIL
April 19, 2017

NISSWA CITY COUNCIL
April 19th, 2017

The regular meeting of the Nisswa City Council was held Wednesday, April 19th, 2017 at 7:00 pm at City Hall.

Members Present: Heidmann, Johnson, Krautkremer, Ryan, Jacobson

Also Present: Mark Hallan, Tom Pearson, Gary Weiers, Ryan Schmidt

Staff Present: Tom Blomer, Scott Saehr, Terry Wallin, Craig Taylor, Brian Farrell

Motion by Jacobson, seconded by Krautkramer to approve the consent calendar as presented.

- A. Approve minutes of March 15th Regular Council Meeting March 29th Special Meeting, 2017
- B. Grand View Lodge - ETOC Public Fireworks Display - July 2nd, 2017
- C. Camp Lincoln Public Fireworks Display - July 3rd, 2017
- D. Gambling Permit/Raffle - Our Lady of the Lakes Parish
- E. Nisswa Chamber of Commerce - Gambling Permit/Raffle
- F. Poppy Days - May 5th and 6th, 2017
- G. Lisa Gresczyk Termination - Spirits of Nisswa (2/12/2016)
- H. Approve Hire of Christopher Hunter (4/3/2017)
- I. Approve Hire and Termination of Stephen Walczak (3/22/2017)
- J. Presentation of Claims

Carried unanimously.

REPORTS

Chief Taylor stated he provided the reports via email and gave stats for previous month. He also informed the council on the upcoming event Run for the Lakes and stated him and the staff will be policing the event. Taylor also spoke on behalf of Officer Luke Hamilton and his years of service with the City of Nisswa.

Chief Taylor requested to move item L. and M. on the agenda to his report for the resignation of Luke Hamilton and hiring of a new officer. Motion by Krautkramer, seconded by Jacobson to accept the employee resignation of Luke Hamilton. Motion Carried. Motion by Krautkramer, seconded by Jacobson to open advertisement and hiring for a new officer. Motion Carried.

Chief Bailey was unable to attend the meeting. Council Member Krautkramer updated the council on behalf of the fire department.

Farrell stated that the numbers are normal for the time of year for liquor sales. Wallin and Farrell will be attending an upcoming training. Farrell requested that he would like to hire additional staff for the Spirits of Nisswa. Motion by Krautkramer, seconded by Ryan to accept the new hire Tori Goldie at the entry level pay for the cashier position at the Spirits of Nisswa. Motion Carried.

NISSWA CITY COUNCIL

April 19, 2017

Farrell requested that he needed a new wine cooler. Motion by Jacobson, seconded by Johnson approved to purchase the cooler that is needed. Motion Carried.

Farrell gave an updated to the council on Sunday Liquor Sales and requested for item P. to be moved up to his report on the agenda. He recommended to open on Sundays for the summer and evaluated sales at the end of the summer. Council Member Johnson had questions on hours the Spirits of Nisswa would be open on Sundays. Farrell said they would try 11 am until 6 pm. Motion by Ryan, seconded by Krautkramer to approve Sunday Liquor sales from 11 am until 6 pm starting on July 1st until October 18th, 2017. Motion Carried. Farrell stated that he will adjust the hours with the liquor committee if needed as the summer moves forward.

Wallin gave an update to the council on sales for the Pickle. He also stated that he was looking to hire a new bartender starting at minimum wage. Motion by Krautkramer seconded by Jacobson approved the hiring of Maklya Thompson starting at minimum wage. Motion Carried.

Wallin also updated the council that they will be holding a fundraiser for Molly Radtke on May 6th at the Pickle.

Council Member Don Jacobson updated the council on Planning and Zoning. Interim Justin Burslie with NJPA was unable to attend the meeting.

Hill updated the council on the Parks and Recreation department. Spoke about upcoming events for the city and department. Hill also informed the council on his first two week as the new director and commented on things he was working on and the people he has meet/worked with to help the department grow.

Blomer stated the public works is looking to advertise for and hire a seasonal employee. Motion by Ryan, seconded by Krautkramer to approve the hire of a season worker. Motion carried.

Blomer also stated that Mathiowetz Construction the road re-claimer in the area and if they would like to move any road construction to a sooner date that now would be the time to do it. It would be cheaper as they will have the machine in the City there is a high cost for moving the machine. Heidmann questioned what the cost difference would be to re-mill a road. Blomer did not have specific numbers, but would look into it. Motion by Jacobson, seconded by Ryan to approve Bid 33282.50. Motion carried.

Blomer is also working on submitting a report to Homeland Security as they will reimburse 75% of costs due to storm damages.

Blomer also stated they will be doing routine trimming for power line, etc.

City Attorney Tom Pearson reported to the City Council an update on the 2003 road vacation. He is still working on this and will update the council as it continues to move forward. Motion by Krautkramer, seconded by Jacobson approved Pearson to create a nuisance letter for building throughout the city of Nisswa. Motion Carried.

NISSWA CITY COUNCIL

April 19, 2017

City Engineer Mark Hallan provided a proposal for Edna Lake Road for a cost of \$6,700.00. Motion by Jacobson, seconded by Johnson to approve the construction to Edna Lake Road. Motion Carried.

NEW BUSINESS

Ryan Schmidt with Schlenner Wenner Co. was present to update the council on the 2016 audit report. Schmidt provided his annual report on behalf of the city financials and stated the city is in an exceptional financial position. Council Member Jacobson questioned some of the totals throughout the report. Motion by Jacobson, seconded by Johnson approving the 2016 audit report. Motion carried.

Gary Weiers with David Drown and Associates gave the council a report on the clerk administrator position and updated them on a time frame for hiring. Weiers provided the council with a job description and salary range for the position. Motion by Johnson, seconded by Jacobson approving the new job description for the clerk administrator position. Motion carried. Motion by Johnson, seconded by Krautkramer to approve the salary range of \$73,511 - \$93,122 as recommended from the Springsted Study. Motion carried.

Weiers provided information to the council on the process of the hiring and the time it takes to find the candidates for this position. Council Member Jacobson had some concerns with the time line and the cost it will be. Mayor Heidmann gave his opinion on the time frame and didn't feel that is posed an issue. Weiers said he could condense the time needed, but recommended not to shorten the time frame. A resident had a concern about cost for new hires in regards to hotel fees, flying fees, etc. Weiers address their concerns and stated it would be up to the council to decide relocating fees. Motion by Krautkramer, seconded by Ryan to accept the proposal of \$14,000 for the hiring of the clerk administrator position with the cost being only \$7,000 as NJPA will cover 50%. Motion carried.

Weiers also spoke about interim services and changes as the summer approaches. He stated that interim clerk Scott Saehr will not be able to continue services as he has another commitment. Dan Vogt will be helping with interim services as an administrator and also Weiers stated he will have another interim clerk start as on May 30th. A name was not used at that time. Motion by Jacobson, seconded by Ryan to table the topic until Wednesday the 26th of May to further discuss with more information. Motion carried

Resident Don Deline was present to speak on behalf of the tax forfeited land located on Camp Lincoln road. He gave the council a presentation on the use of the land and the benefits it has to the community of Nisswa. He requested the city to take action on any option the city has to prevent the land from becoming a development. Council spoke about purchasing the parcels and eventually selling the land back to the surrounding homeowners. Mayor Heidmann spoke about some options the city has with the land. Motion by Heidmann, seconded by Ryan to send a letter to the county denying the reclassification of the 2 parcels. Motion carried. Motion by Ryan, seconded by Heidmann allowing City Attorney Tom Pearson send a letter to the county denying the request. Motion carried 4 to 1 Johnson opposed.

NISSWA CITY COUNCIL

April 19, 2017

Item D. Music of Nisswa was tabled until a later date.

Motion by Jacobson, seconded by Ryan approving ordinance amendments 006-17 regarding additions and accessories for commercial properties, 010-17 regarding minimum lot width and structure to structure setbacks, 011-17 regarding the adoption of the Comprehensive Plan.

Motion carried.

Local Business owner Joe Hall was present to discuss the option for purchasing land in City limits for his landscape company. There was discuss on the fact that Hall needed to attend a planning commission meeting and fill out an application for a variance in order to have his landscape company properly zoned in the district he is purchasing. Discussion continued and City Attorney Tom Pearson advised the council to table the discussion and not to speak until more information is available.

Motion by Johnson, seconded by Jacobson to table the discussion on hiring a labor attorney.

Motion carried.

Motion by Jacobson, seconded by Krautkramer to pass on IRIS - Infants Remembered in Silence.

Motion carried.

Blomer requested for the city to entertain the idea of having a public works commission. Motion by Ryan, seconded by Krautkramer to create a public works commission committee for the city of Nisswa. Motion carried. Motion by Ryan, seconded by Jacobson to turn over the documents to the city attorney until the May meeting to vote on. Motion carried.

Blomer was present to discuss the Waste Water Facility Plan. The topic was tabled, but is still moving forward for preparation. Heidmann stated he will have a meeting with Mark at Grand View Lodge for more information. Blomer stated they are looking to add 1 more holding pond.

COUNCIL REPORTS

There were no council reports at the April meeting.

ANNOUNCEMENTS

Council discussed that the meeting are going to late into the evening. A suggestion was made to start the council meetings at 6 pm. It was decided that the May meeting will start at 6 pm.

Motion by Krautkremer, seconded by Johnson to adjourn. Carried unanimously. (11:18 PM):

Fred Heidmann, Mayor

Interim Clerk