

**CITY OF NISSWA**  
**AGENDA – REGULAR COUNCIL MEETING**  
**WEDNESDAY, MARCH 21, 2018**  
**7:00 P.M. – CITY HALL**

**A. Call to Order**

1. Pledge of Allegiance

**B. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion.**

1. Regular City Council Meeting Minutes from December 20, 2017
2. Parks & Recreation Director's Report – March 2018
3. Gull Lake Trail Report – March 1, 2018
4. Police Department Report – March 2018
5. Fire Department Report – February 2018
6. Planning & Zoning Administrator's Report – March 2018
7. Presentation of Claims – Check register #41711-41871 totaling \$245,764.55
8. Spirits of Nisswa Report – March 2018
9. Pickle Factory Report – March 2018
10. Public Works Director's Report – March 2018

**C. OPEN FORUM**

1. Public Comment
2. Schlenner Wenner & Co – Presentation of the 2017 City of Nisswa Audited Financial Statements

**D. REPORTS**

1. City Administrator/Clerk
  - a. Personnel Updates – March 2018 (Council Action-Motion)
  - b. Approval of Request for Proposals for Website Hosting, Design and Maintenance (Council Action-Motion)
  - c. Appointment of Bank Account Signatories Authorized to Make Electronic Funds Transfers for the Calendar Year 2018 (Council Action-Motion)
  - d. General Updates (Council Information)
2. City Attorney
3. City Engineer

**E. NEW BUSINESS**

1. Approval of the 2017 Audited Financial Statements for the City of Nisswa (Council Action-Motion)
2. Memo dated March 21, 2018 from Jenny Max Re: Disbursement of TIF Funds (Council Action-Motion)
3. Recommendation from Liquor Committee Re: Wage Adjustment (Council Action-Motion)

4. Memo dated March 21, 2018 from Jenny Max Re: Vacation Payout Request (Council Action-Motion)
5. Approval of Temporary Liquor License and Temporary Beer License Agreement for the Brainerd Jaycees on April 28-29, 2018 for the Run for the Lakes (Council Action-Motion)
6. Application for Raffle Permit LG220 from the Brainerd Family YMCA (Council Action – Motion)
7. Application for Raffle Permit LG220 from the Nisswa American Legion Auxiliary (Council Action – Motion)
8. Approval of 2018 City of Nisswa Fire Department Budget and 2018 Fire Contracts (Council Action-Motion)
9. Recommendation from Planning & Zoning Commission Re: Approval of Metes and Bounds Subdivision Application 003-18 for Randy Johnson (Council Action-Motion)
10. Acceptance of Installation Bid for Nisswa Lake Park Picnic Pavilion (Council Action-Motion)
11. Acceptance of Proposal for Engineering Services for Gull Lake Trail Project (Council Action-Motion)
12. Recommendation from Public Works Committee Re: Approval of Request for Proposals for Transportation Services (Council Action-Motion)
13. Recommendation from Public Works Committee Re: Approval for WSN to Complete and Submit the Application for Bridge Bond Funding to the Minnesota Department of Transportation (Council Action-Motion)
14. Recommendation from Public Works Committee Re: Approval of Installation and Maintenance of Mailbox Supports on City Streets Policy (Council Action-Motion)
15. Recommendation from Public Works Committee Re: Appointment of Dil Stachour to Public Works Committee (Council Action-Motion)
16. Approval of Resolution to Adopt 5-Year Street Reconstruction Plan 2018 – 2022 and Call for Public Hearing for the 2018 Street Improvements – *Information to be Provided Prior to Meeting* (Council Action-Motion)

#### **F. OLD BUSINESS**

#### **G. COUNCIL REPORTS**

1. Mayor
2. Council Members

#### **H. ANNOUNCEMENTS & UPCOMING MEETING DATES**

1. April 2, 2018 – Council Work Shop with the League of Minnesota Cities at 6:00 P.M.
2. April 5, 2018 – Parks & Recreation Commission Meeting at 5:00 P.M.
3. April 9, 2018 – Planning & Zoning Commission Regular Meeting
4. April 10, 2018 – Brainerd Public Schools Referendum (Polling Place at Nisswa City Hall)
5. April 11, 2018 – Public Works Committee Meeting at 5:00 P.M.
6. April 12, 2018 – Gull Lake Trail Steering Committee Meeting at 4:00 P.M.
7. April 18, 2018 – Regular City Council Meeting at 7:00 P.M.

#### **I. ADJOURN**