

**CITY OF NISSWA
MINUTES – REGULAR COUNCIL MEETING
WEDNESDAY, AUGUST 15, 2018
7:00 P.M. – CITY HALL**

The regular meeting of the Nisswa City Council was held on Wednesday, August 15, 2018 at 7:00 p.m. at City Hall.

Members Present: Heidmann, Jacobson, Johnson, Krautkremer and Ryan.

Members Absent: None.

Also Present: City Staff Jenny Max, Matthew Hill, Tom Blomer and Desmond McGeough; City Engineer Mark Hallan; Nancy Vogt from the Echo; There were approximately 5 people in the audience.

- A. Call to Order** – Mayor Heidmann called the meeting to order at 7:02pm. The Pledge of Allegiance was recited.
- B. Consent Calendar (NOTICE TO PUBLIC)** – **All matters listed are considered routine by the Council and will all be enacted by one motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion.**
1. Parks & Recreation Director Report – August 2018
 2. Fire Department Report – July 2018
 3. Pickle Department Report – August 2018
 4. Police Department Report – July 2018
 5. Public Works Director Report – July 2018
 6. Spirits of Nisswa Report – June 2018
 7. Planning & Zoning Administrator Report – August 2018
 8. Presentation of Claims – Check register # 42572 - 42770 totaling \$726,876.06
 9. LG214 Premises Permit Application for Confidence Learning Center at Main Street Ale House
 10. Regular City Council Meeting Minutes from July 18, 2018
 11. Special City Council Meeting Minutes from July 18, 2018

Motion by Jacobson, seconded by Ryan to approve the Consent Calendar as presented, with the caveat that the application for item #9 is fully completed prior to the City Administrator signing the permit. Motion carried unanimously.

C. OPEN FORUM

Lenny Hodgson, Wildnerness Ridge Road – Hodgson provided a few comments on the Nisswa Police department. Hodgson spoke about his recent interactions with the Police Department. Hodgson contacted city staff at City Hall and let them know he needed an officer's help. Within 5 minutes, an officer and the Chief came over to Hodgson's residence. Within a few minutes the Chief and Officer had de-escalated the situation involving his friend who was very agitated and possibly a safety concern. Hodgson expressed gratitude that the Police Department showed caring and compassion in a very stressful situation and noted his friend was able to go to a safe place with the help of the department.

D. REPORTS

1. City Administrator/Clerk – Max thanked the Public Works Department for their upkeep of the Cemetery and noted City Hall has received a lot of compliments this summer from residents. Max also noted she will follow up on re-scheduling the budget meeting.
2. City Attorney – None.
3. City Engineer – Hallan noted the Edna Lake Road guard rail has been installed and everything went smoothly. Xcel energy was very helpful during this process. Max will be following up on getting reimbursed from MN DOT as previously agreed upon.

E. NEW BUSINESS

1. Parks Department Presentation – Hill provided an update to Council on Nisswa Lake Park. Noted approved sign by Parks Commission. Hallan is confirming sign location based on lot line. Shared photos of water garden, docks, need more docks!!, got quotes to have docks taken out, got a great low bid, pavilion construction, first picnic in the park with Millie Gjertson, want to maintain visual leafy canopy between lake and park, memorial stone. FONLP update – Parks Commission is working with FONLP to get new members. Ads are in the papers to recruit. Annual report, year ended 6/30/18, contributions of \$21k, current balance \$46k. \$18k is dedicated to signage, rest is available for use and future development. 30 individual donors.

GLT community meeting on 8/23, open house, hosted by Steering Committee. Will have maps showing trail location as proposed. Ads placed, 2 mailers went out. Looking forward to getting feedback from community. Johnson has noted the Steering Committee has some great talent and ideas.

2. Recommendation from Planning & Zoning Commission re: Ordinance Amendment 019-18 Consideration of the “Open Space Development (OSD) Standards Zoning Ordinance Amendment” – DM noted present zoning ordinance calls out 10 acre parcels or greater to be developed as an open space. Proposing to change the language to not require this language in residential zoned district. (see slides) Not requiring, just providing an option to a potential HOA. Jacobson noted should help solve the issue of HOA’s that don’t function after a handful of years, then don’t pay the taxes and goes to tax forfeit to the County. County can’t sell property because it’s not a buildable lot. RK accept ord amendment, DJ. ALL. DJ, publish summary, RK, ALL.
3. Recommendation from Planning & Zoning Commission re: Creation of Sub-Committee to Review Exterior Finishes Ordinance Language for Highway Business and Commercial Waterfront Districts – DM noted PC wanted to look at architectural aesthetics for commercial development. Heidmann asked what the current issues or problems the PC are seeing? DM noted some materials that should not be used such as fiberglass, but some that should be used such as composite wood siding for commercial development. The other component is color, would leave Main Street alone and not have regulations and leave as eclectic feel, but what about the rest of the highway commercial buildings? Subcommittee would review these options. Jacobson said possibly 5-7 members, good cross section. Heidmann asked how big was the sign committee? Ryan said Chamber should be involved and also commercial real estate

business. DM would also be good to get some citizen representation. DJ motion create subcommittee to review exterior finishes ordinance and authorize City Admin and PZ Admin to bring forward to PC for recommendation, GJ. Heidmann asked DM and JM to give an update at the September meeting. ALL.

4. Request Approval to Purchase Replacement Electrical Panel for Lift Station #3 – TB noted lift station at end of Nokomis at GVL, have had electrical problems, recommending to replace whole panel. Wiring is brittle, Mike Wagener, got two quotes, low quote is \$17,100 plus \$1,000 for Holden. 1991 panel. DJ, approve as presented, JR. ALL.
5. Request Approval of Proposal for Engineering Design Services from WSN for Hazelwood Avenue and Smiley Road – JM provided background. Heidmann asked about County work on CSAH 13? JM noted staff will be meeting with County and WSB to find out more information. Hallan noted the cost includes reclaiming the road as is, without any major changes except some minor modifications between 13 and first entrance at Schaefers.

Heidmann asked when would we determine to review sewer? Hallan said city can hold on that and determine the need later if it wants.

Hallan said they would survey, make provisions for a trail, easement work, putting row together. Essentially a 10' wide separated bike trail. Ryan noted complexities of road with new trail, possibly increasing tonnage of road per request of business on road.

Council discussion. Heidmann questioned cost and suggested holding off on making a decision. Ryan said that if we wait again we run the risk of not getting a good bid price.

Hallan noted that once a trail is involved, it adds to the complexity. Will gladly provide the spreadsheet to the City for review. Not proposing going to an urban section, but need to work with trail design, so could potentially have curb and gutter. Process may need to be revisited for certain segments. Will be invoiced as work is done, but not to exceed. Hallan said to make a decision no later than September Council.

Krautkremer said we should figure out what to do with sewer. Would like to look down the road. GJ motion to table, FH. 4:1 with DJ nay.

6. Authorize City Staff to Obtain Quotes for a Geometric Redesign of the Main Street and Nisswa Avenue Intersection – TB background and JM background. Heidmann said staff put together a nice design and could we use staff to review? DJ would like to see staff go out for quotes, Council doesn't have to accept if it's too high. RK is this a liability issue? FH could look to get quotes and work with staff. GJ authorize staff to obtain quotes, DJ, ALL.
7. Personnel Updates for August 2018 – RK, GJ. ALL. DJ asked to add the hire cost.
8. Request from Nisswa Chamber to Close City Hall Street on September 15th – GJ, JR, ALL.

F. OLD BUSINESS

1. Memo from Jenny Max re: New Policy and Application for City Commissions and Committees – tabled from the July 18th meeting – request to table until September 19th – DJ, JR, ALL.

G. COUNCIL REPORTS

1. Mayor – JM and FH attended the breakfast at GVL. Recognition of all civil servants, military, etc. good music, good conversations, great speaker. Very inspiring. Could consider having a table next year.
2. Council Members
 - a. DJ – No
 - b. GJ – No
 - c. RK – No
 - d. JR – No

H. ANNOUNCEMENTS & UPCOMING MEETING DATES

1. August 23, 2018 – Gull Lake Trail Open House 5:00 P.M.
2. September 3, 2018 – Observance of Labor Day Holiday; City Hall Closed
3. September 5, 2018 – Public Works Committee Meeting at 5:00 P.M.
4. September 6, 2018 – Parks & Recreation Advisory Committee Meeting at 5:00 P.M.
5. September 11, 2018 – Planning & Zoning Commission Meeting at 9:00 A.M.
6. September 13, 2018 – Gull Lake Trail Meeting at 5:00 P.M.
7. September 19, 2018 – Regular City Council Meeting at 7:00 P.M.

I. ADJOURN – RK, JR, ALL. 8:41pm.