

**CITY OF NISSWA
MINUTES – COUNCIL WORK SHOP
THURSDAY, NOVEMBER 15, 2018
6:15 P.M. – CITY HALL**

The workshop meeting of the Nisswa City Council was held on Thursday, November 15, 2018 at 6:15 p.m. at City Hall.

Members Present: Heidmann, Jacobson, Ryan, Krautkremer

Members Absent: Johnson

Also Present: City Staff Jenny Max, Donna Caron, Planning Commission members Peter Mann and Anne Laufman, Hoff – Council Member Elect

- A. Call to Order** – Mayor Heidmann called the meeting to order at 6:10 p.m. and stated the purpose of the workshop was to help the Council understand where the Planning Commission was with the Comprehensive Plan, to become familiar with the current issues surrounding the process, to provide feedback for staff and the Planning Commission, and to determine the direction that is needed by Council to move the project forward to completion.
- B. Status of Comprehensive Plan** - Max wanted to recognize the many people who have been involved in the development/revision process of the City’s Comprehensive Plan and to acknowledge the energy, effort, and many hours of time that have been contributed by staff and Commission members. Max provided a brief review of the background/history and an overview of what has taken place since the first final draft was presented to the Council in December of 2017 and subsequently returned to the Planning Commission for revisions. These revisions addressed the Council’s concerns of attainability, size/complexity of the document, realistic action plans, and preference for unanimous support from the Planning Commission. Max also outlined the possible options for moving forward at this point.

Jacobson and Laufman reported on the steps that they, as Planning Commission members, took as a result of the Council’s direction which resulted in two different Comprehensive Plan versions for Council consideration. The edited 2017 version that was developed in a cooperative effort with Sourcewell, a third party consultant; and the 2018 version that is a streamlined version edited into a more useable document. Jacobson stressed that the 2018 version was not changed; items were simply deleted that didn’t seem to fit for Nisswa and to make the document more workable. Jacobson stated that the seven main focus points are still valid and present in the 2018 version, however, many of the action plans have been removed because they appeared to be too grandiose and metropolitan-focused. Laufman felt the December 2017 version was very much steered by Sourcewell, was fatally flawed and not representative of the majority of citizens. Jacobson stated his preference is to use the most recent 2018 version and reminded Council that this document is an advisory, voluntary plan to be used as tool and guide; it is not a legal document.

- C. Council Discussion** – Jacobson asked if Sourcewell would be able to format the 2018 version into final format. Max reported that Sourcewell feels their obligation to the City was fulfilled with the completion of the December 2017 version; however, they are willing to re-engage. Any further document review and formatting will result in additional resources and costs to the City. Heidmann requested Max to review the original contract to make sure Sourcewell has satisfied their contract. Krautkremer proposed that the Council review both versions, address any issues they have with the documents with Max, and bring it to the December Council meeting to make a decision on which

option to move forward. Mann offered his perspective on both documents; the December 2017 version was too long, idealistic and not realistic, and more of a still photo instead of motion picture. He supports the revised and shortened 2018 version that includes community/resident input. He stated whichever final version is approved, it should be regularly reviewed and updated by both the Planning Commission and City Council. Ryan also stated that Department heads need to continually review the Comprehensive Plan and to identify relevant current and future issues and revise action plans as necessary to meet department needs. Heidmann indicated the document should also be revised as flaws surface when applied. Jacobson stated it is not reasonable to go back to square one and to begin all over again. He suggested moving forward with the review of the 2017 and 2018 versions to determine which one best represents Nisswa. Ordinance modifications/changes will be required to align with the new Comprehensive Plan along with a future public hearing. Mayor Heidman asked Max to determine what we are required by the County to do, plus a timeline for moving forward and the availability of staff. Max stated she is looking for Council consensus and would like to use the document for the development of a City vision and mission – one that will speak to City goals and objectives. Motion by Ryan, second by Krautkremer to present both the 2017 and 2018 draft Comprehensive Plans at the December Council meeting where a decision will be made on which draft to move toward finalization. Motion carried unanimously.

- D. Adjourn** –There being no further discussion, Motion by Ryan, second by Krautkremer to adjourn the Council Workshop at 7:30 p.m. Motion carried unanimously.

Fred Heidmann, Mayor

Jenny Max, City Administrator/City Clerk