

**CITY OF NISSWA  
MINUTES – SPECIAL COUNCIL MEETING  
MONDAY, FEBRUARY 11, 2019  
4:30 P.M. – CITY HALL**

The Nisswa City Council held a Special Meeting on Monday, February 11, 2019 at 4:30 p.m. at City Hall.

Members Present: Heidmann, Hoff, Jacobson, Ryan

Members Absent: Johnson

Also Present: City Staff Jenny Max, Maggi Wentler; Nancy Vogt from the Echo

- A. Call to Order** – Mayor Heidmann called the meeting to order at 4:35 p.m.
- B. Recommendation from the Personnel Committee to Accept the Resignation of Desmond McGeough** – Motion by Jacobson, seconded by Hoff to accept the resignation of Desmond McGeough as Planning & Zoning Administrator. Motion carried unanimously.
- C. Recommendation from the Personnel Committee to Authorize the City Administrator to Advertise for the Vacant Planning & Zoning Administrator Position** – Heidmann opened the discussion to ideas from the Council. Jacobson noted the City has had at least three different Planning and Zoning staff in the last four years. They tend to go on to a bigger City and it is hard to retain staff in Nisswa. Jacobson wonders if we should change our course and use David Drown Associates (DDA). DDA does a lot of the background work so Jenny wouldn't have to do it. We could ask DDA to shorten up the timeline in their proposal. Jacobson noted he would like to keep this off Jenny's plate. Ryan also thought this might be an issue but would like to see Jenny initiate this process. Max explained the conversation she had with Gary Weiers and the likely outcome of how many applicants the City will receive for this position. Heidmann would like to see if any local individuals may have capabilities for this position. Jacobson noted DDA can cast a wide net with their connections. Hoff said he is fine to do it either way and noted if this is a stepping stone position then the City might need to look at better pay. Professional jobs are hard to come by when competing with other markets. Heidmann said he would like to give it two to three weeks to advertise in house and hope the City can find someone with staying power.  
Motion by Jacobson, seconded by Ryan to hire David Drown Associates to conduct the recruitment and hiring process for the Planning & Zoning Administrator position. Motion failed 1:3 with Heidmann, Hoff and Ryan voting nay.  
Motion by Jacobson, seconded by Ryan to authorize the City Administrator to advertise for the Planning & Zoning Administrator position. Motion carried unanimously.
- D. ADJOURN** – There being no further business, motion by Jacobson, seconded by Ryan to adjourn the special Council meeting at 4:56 p.m. Motion carried unanimously.

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Fred Heidmann, Mayor

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Jennifer Max, City Administrator/Clerk