

**CITY OF NISSWA
MINUTES – CITY COUNCIL WORK SHOP
THURSDAY, FEBRUARY 28, 2019
5:00 P.M. – CITY HALL**

The Nisswa City Council held a Work Shop on Thursday, February 28, 2019 at 5:00 p.m. at City Hall.

Members Present: Heidmann, Hoff, Jacobson, Johnson, Ryan

Members Absent: None.

Also Present: City Staff Jenny Max and Tom Blomer; Mark Hallan and Justin Schultz from WSN; Nancy Vogt from the Echo

There were approximately six people in the audience.

- A. Call to Order** – Mayor Heidmann called the meeting to order at 5:02 p.m. and turned the meeting over to Jenny Max.

Max provided an overview of the agenda items that will be discussed (see attached Agenda).

Hallan reviewed some history of the Wastewater Treatment Facilities Plant (WWTF) growth since 1991. Hallan noted that at the end of 2018, the City's WWTF flows were at 90% permitted capacity. Once at 90% the City needs to approve a facilities plan and begin to work with the Minnesota Pollution Control Agency (MPCA) to ensure that the plant does not exceed permitted flows prior to initiating an expansion.

Schultz provided an overview of the proposed expansion that would take place on existing City property. Utilization of all available City property that was purchased in 2008 would result in approximately 450 additional ERC's. The MPCA's minimum required planning period is 20 years, so that is how far the City needs to plan for in the future, at a minimum.

Max and Blomer reviewed preliminary cost information on the proposed 450 ERC expansion. The initial estimate for a 450 ERC expansion is approximately \$3,975,400. There are also costs associated with the repair and replacement of existing equipment at the plant as well, which can all be rolled into one project and is reflected in the \$3.9 cost figure. Blomer noted he is seeing a lot of development consisting of two story buildings which could add usage to the sewer plant. Older one-story buildings are being torn down and developers are now building up on a more regular basis.

Max reviewed the following timeline as the sewer expansion project moves forward:

- March 20th – Council to hold a public hearing on the Facilities Plan
- March 31st – Deadline to submit Facilities Plan to the MPCA
- April/May – City receives comments from MPCA on Facilities Plan
- June 7th – Deadline to submit funding application to the Public Facilities Authority (PFA)
- September – PFA notifies City if it will receive funding in 2020
- March – October 2020 – Project bidding and construction if funding received

The Council requested a cost estimate from WSN on what the cost would be for a 250 expansion project.

Jacobson referenced the Comprehensive Plan and would like to see the City retain the small town atmosphere. He would like to see the City take care of what we have and manage growth more conservatively. Jacobson would like to hear feedback from the public at the public hearing.

Johnson expressed concern that too small of an expansion will not save the City that much money.

Jacobson said he would like to see the City get on the state bonding bill and to look at all the options. Heidmann noted he would call Senator Gazelka and Representative Josh Heintzeman and speak with them.

Ryan said he doesn't want to handicap future Councils and staff by going too small with the expansion.

B. **ADJOURN** – There being no further business, motion by Jacobson, seconded by Johnson to adjourn the Council work shop at 6:49 p.m. Motion carried unanimously.

Respectfully Submitted,

Fred Heidmann, Mayor

Jennifer Max, City Administrator/Clerk