

**CITY OF NISSWA**  
**AGENDA – REGULAR COUNCIL MEETING**  
**WEDNESDAY, OCTOBER 21, 2020**  
**7:00 P.M. – NISSWA CITY HALL**

The regular meeting of the Nisswa City Council was held on Wednesday, October 21, 2020 at 7:00 p.m. at City Hall and was available on YouTube Live.

Members present: Heidmann, Hoff, Jacobson, Johnson, Ryan.

Members absent: none.

Also, present: City staff - Tom Blomer, Jenny Max, Jon Stainbrook, City Attorney Tom Pearson, City Engineer Mark Hallan, the Echo Newspaper.

Audience members: 3.

**A. Call to Order**

**B. Pledge of Allegiance** – Fred Heidmann called the meeting to order at 7:00 p.m. The pledge of allegiance was recited.

**C. Consent Calendar –**

1. Fire Department Report – September 2020
2. Planning & Zoning Department Report – October 2020
3. Police Department Report – October 2020
4. Pickle Department Report – September 2020
5. Public Works Department Report – October 2020
6. Spirits of Nisswa Report – August/September 2020
7. Parks and Recreation Report – October 2020
8. Regular City Council Meeting Minutes from September 16, 2020
9. Presentation of Claims – Check register #46885 - 47085 totaling \$673,104.83
10. Transfer Liquor Funds to General Fund
11. Temporary Liquor License for Brainerd Distillery – Nisswa City of Lights

Motion by Jacobson, seconded Hoff to approve the Consent Calendar as presented. Motion carried unanimously.

**D. OPEN FORUM**

**1. Public Comment –**

- i. Troy Scheffler made comments regarding the Special City Council Meeting held on October 15, 2020 and expressed disappointment in the Council regarding their lack of support for the Mayor during that meeting. Scheffler also made comments criticizing past Police Department practices and Police Officers.
- ii. Lenny Hodgson made comments regarding the Special City Council Meeting on October 15, 2020. Hodgson stated that he was a former member of the City Council and encouraged the current City Council to address the issues that need addressing and then move forward to start making things better for the city.

**E. REPORTS**

1. **City Administrator** – Jenny Max requested to schedule another budget Workshop before the November meeting and she will be reaching out to the Council individually to do so.
2. **City Attorney** – none.
3. **City Engineer** – Mark Hallan updated the Council regarding the 2020 street projects and stated that most of them have been completed and they will be reviewed after the winter. He updated the Council on the progress on the Hazelwood Drive Bridge as well as the Waste Water Treatment plant.

**F. NEW BUSINESS**

1. **Set Meeting Date to Canvass Election Results** – Motion by Jacobson, seconded by Johnson to set the Meeting Date to Canvass Election Results for November 12th at 5:00 pm. Motion carried unanimously.
2. **Request from Nisswa Chamber re: Close Main Street for City of Lights** – Motion by Hoff, seconded by Ryan to approve the closing of Main Street for the City of Lights on November 27<sup>th</sup>, 2020 from 4 pm until the end of the fireworks. Motion carried unanimously. (With the provisions that the Nisswa Area Chamber of Commerce keep a section open in the street for emergency vehicles.)
3. **Recommendation from Public Works Committee re: Name City Street** – Motion by Jacobson, seconded by Ryan to name City Street known as “Airport Road” as Hazelwood Drive South. Motion carried unanimously.
4. **Partial Pay Request #2 from Knife River re: 2020 Street Improvements** – Motion by Ryan, seconded by Jacobson to approve Partial Pay Request #2 from Knife River in the amount of \$421,387.71 Motion carried unanimously.
5. **Partial Pay Request #2 from Eagle Construction re: Wastewater Treatment Facility Project** – Motion by Jacobson, seconded by Ryan to approve Partial Pay Request #2 from Eagle Construction in the amount of \$606,726.85. Motion carried unanimously.
6. **Updated COVID-19 Personnel Leave Policy** – Jenny Max explained that this update provides clarity in language and understanding for department heads. Motion by Hoff, seconded by Ryan to approve the Updated COVID-19 Personnel Leave Policy. Motion carried unanimously.
7. **Resolution Accepting Donations** – Motion by Jacobson, seconded by Hoff to approve the Resolution Accepting Donations. Motion carried unanimously.
8. **Personnel Updates** – Motion by Ryan, seconded by Johnson to accept the Personnel Updates. Motion carried unanimously.
9. **Consideration of closed session at end of meeting pursuant to MN Statutes 13D.05 subd. 3(b) – Attorney-Client Privilege Threatened Litigation** – Motion by Jacobson, seconded by Johnson to remove the item from the agenda per the recommendation of the City Attorney. Motion carried unanimously.

**G. OLD BUSINESS**

1. **City Council Code of Conduct Policy** – Motion by Hoff, seconded by Johnson to approve the City Council Code of Conduct Policy. Motion carried unanimously.
2. **Policy and Procedure for Street Lights** – Motion by Jacobson, seconded by Ryan to approve the Policy and Procedure for Street Lights. Motion carried unanimously.

3. **City Council Liaison Structure** – Max requested to schedule a Public Hearing at the November Council meeting to move forward with changing the City Ordinance regarding the City Council Liaison Structure. Motion by Hoff, seconded by Johnson to schedule a Public Hearing at the next Regular Scheduled City Council meeting on November 18, 2020. Motion carried unanimously.
4. **American Tower – First Amendment to Site Lease Agreement** – tabled until November.
5. **Golf Cart Ordinance** – tabled until November.

#### H. COUNCIL REPORTS

1. **Mayor** – none.
2. **Council Members** – none.

- I. **ADJOURN** – There being no further business, Motion by Hoff, seconded by Ryan to adjourn the regular City Council meeting at 7:53 P.M. Motion carried unanimously.

Respectfully Submitted,

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Fred Heidmann, Mayor

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Jenny Max, City Administrator