

**CITY OF NISSWA  
MINUTES – EMERGENCY COUNCIL MEETING  
FRIDAY, MARCH 27, 2020  
3:30 P.M. – CITY HALL & GO TO MEETING**

The emergency meeting of the Nisswa City Council was held on Friday, March 23, 2020 at 3:30 p.m. at City Hall.

Members present at City Hall: Heidmann

Members present via Go To Meeting: Hoff, Jacobson, Johnson, Ryan

Members absent: None.

Also present at City Hall: Jenny Max

Also, present: City staff via Go To Meeting: Jon Stainbrook, Maggi Wentler, Brittney Cotner, the Echo Newspaper.

Audience members: 2

- A. Call to Order** – Mayor Heidmann called the meeting to order at 3:36 p.m.
- B. Mayoral Declaration of Local Emergency No. 2020-1 (Mayor Action)** – The Mayor read the Mayoral Declaration. of Local Emergency No. 2020-1. Heidmann also read the Statement and Determination Regarding Conducting Meetings by Telephone or Other Electronic Means and noted that due to a health pandemic conducting city meetings in person at this time was not feasible. Max noted the public is able to call in to this meeting and listen to the Council discussion.
- C. Resolution to Extend the Mayoral Declaration of Local Emergency** – The Mayor read the Resolution. Jacobson asked if there were any potential conflicts between this information and any union contracts; Max responded no. – Motion by Jacobson, seconded by Ryan to adopt A Resolution Enacted Pursuant to Minnesota Statutes Section 12.29 Extending the Period of a Mayoral Declared Local Emergency. Motion carried unanimously.
- D. Approve Temporary COVID-19 Leave Policy** – Motion by Hoff, seconded by Jacobson to approve the City of Nisswa COVID-19 Leave Policy as presented. Motion carried unanimously.
- E. Approve Temporary COVID-19 Reduced Operations Policy** – Motion by Johnson, seconded by Ryan to approve the City of Nisswa COVID-19 Reduced Operations Policy. Motion carried unanimously.
- F. Extend Date of Closure of City Facilities from April 3<sup>rd</sup> to April 10<sup>th</sup>** – Motion by Jacobson, seconded by Hoff to extend the date of Closure of City Facilities from April 3<sup>rd</sup> to April 10<sup>th</sup>. Motion carried unanimously.
- A. Adjourn** – There being no further business, Motion by Ryan, seconded by Hoff to adjourn the emergency City Council meeting at 3:52 p.m. Motion carried unanimously.

Respectfully Submitted,

---

Fred Heidmann, Mayor

---

Jenny Max, City Administrator

March 27, 2020  
Page 1