

**CITY OF NISSWA
MINUTES – ORGANIZATIONAL COUNCIL MEETING
WEDNESDAY, JANUARY 7, 2020
7:00 P.M. – CITY HALL**

The organizational meeting of the Nisswa City Council was held Tuesday, January 7, 2020 at 5:30 PM at City Hall.

Members Present: Heidmann, Hoff, Jacobson, Johnson, Ryan

Members Absent: None

Staff Present: Jenny Max

Audience Present: 1

A. Call to Order – Mayor Heidmann called the meeting to order at 5:31 p.m.

B. Organizational Appointments:

2020 City Appointments

Acting Mayor	Gary Johnson
City Administrator	Jenny Max
City Clerk	TBD
Finance Specialist	Maggi Wentler
Police Chief	Craig Taylor
Fire Chief	Shawn Bailey
Emergency Management Director	Craig Taylor
Planning & Zoning Administrator	Brittney Cotner
Public Works Director	Tom Blomer
Spirits Manager	Brian Farrell
Pickle Factory Manager	Terry Wallin
Park & Recreation Director	Matthew Hill
City Attorney	Gammello-Pearson
Labor Attorney	TBD
City Engineer	Widseth Smith Nolting
Parliamentarian	Gammello-Pearson
City Prosecutor	City of Brainerd
Official Newspaper	Pine and Lakes Echo Journal
Official Depositories	BlackRidge Bank
	Frandsen Bank
	<u>American National Bank</u>
	<u>4M Fund</u>
Bank Account Signatories/ Electronic Funds Transfers	Mayor, Acting Mayor, City Administrator and Finance Specialist
Auditor	Schlenner Wenner & Co.
Financial Manager	PFM Financial Advisors LLC
Insurance Agency (Property)	Weizenegger Engel Insurance for LMC Ins.
Insurance Agency (Health)	A.T. Group
Regular Meeting Schedule	3 rd Wednesday of the Month at 7:00 P.M.

Motion by Hoff, seconded by Johnson to add American National Bank and the 4M Fund to the City of Nisswa's list of Official Depositories. Motion carried unanimously.

Motion by Jacobson, seconded by Ryan to approve the 2020 City Appointments as amended. Motion carried unanimously.

2020 Council Liaison Appointments

Fred Heidmann, Mayor	City Clerk/Treasurer, Liaison Municipal Liquor, Liaison Communication Committee, Liaison Parks & Recreation, Pro Tem Financial Management Public Relations
Mike Hoff	Public Works, Pro Tem Cemetery, Pro Tem (see recommendation) Planning & Zoning, Pro Tem Municipal Liquor, Pro Tem Financial Management
Don Jacobson	Planning & Zoning, Liaison Cemetery, Liaison (see recommendation) Cable, Liaison Financial Management
Gary Johnson	Park & Recreation, Liaison Police Department, Liaison City Clerk/Treasurer, Pro Tem Financial Management
John Ryan	Public Works, Liaison Fire Department, Liaison Communication Committee, Pro Tem Cable, Pro Tem Financial Management

Motion by Jacobson, seconded by Johnson to approve the 2020 City Council Liaison appointments. Motion carried unanimously.

2020 Commission/Committee Appointments

PUBLIC WORKS / RED FLAG COMMITTEE	John Ryan, Council Liaison Mike Hoff, Liaison Pro Tem Peter Mann Dil Stachour
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Mark Utzinger
Public Works Director
City Clerk, Secretary
City Engineer

BUDGET & FINANCE
COMMITTEE

Fred Heidmann Open Meeting
Mike Hoff All Council
Don Jacobson
Gary Johnson
John Ryan
City Administrator
PFM Financial Advisors LLC

LIQUOR COMMITTEE

Fred Heidmann, Council Liaison
Mike Hoff, Liaison Pro Tem
City Administrator
Spirits Manager
Pickle Factory Manager

COMMUNICATION
COMMITTEE (website)

Fred Heidmann, Council Liaison
John Ryan, Liaison Pro Tem
City Administrator
Parks & Recreation Director
Finance Specialist

~~CABLE COMMISSION
(5 citizens of Nisswa)~~

~~Don Jacobson, Council Liaison
John Ryan, Liaison Pro Tem
Bill Groves
Anne Laufman
Open seats - 1~~

PARK & RECREATION
ADVISORY COMMITTEE

Gary Johnson, Council Liaison
Fred Heidmann, Liaison Pro Tem
Parks & Recreation Director
Ed Carlson
Tessa Cappelle
Justin Isaacson
Amber Moon-Peterson
Paula West
Two Open (Non-Voting) Students from
181 or 186 School Districts
Finance Specialist, Secretary

PLANNING COMMISSION/
BOARD OF ADJUSTMENT

Don Jacobson, Council Liaison
Mike Hoff, Liaison Pro Tem
Bob Fier
Linda Gettleman

Gary Harris
Josh Young
Planning & Zoning Administrator
Finance Specialist, Secretary

CEMETERY COMMITTEE	Don Jacobson, Council Liaison
	Mike Hoff, Liaison Pro Tem
	Larry Olson
	Jack Warden
	Ray Benson
	Open seats – 3
	Public Works Director
	Finance Specialist, Secretary

PERSONNEL COMMITTEE

Fred Heidmann, Mayor
John Ryan, Council
City Administrator

Motion by Hoff, seconded by Ryan to dissolve the Cemetery Committee for the City of Nisswa and for any future cemetery related issues to be handled by the Public Works Committee. Motion carried unanimously.

Motion by Jacobson, seconded by Ryan to dissolve the Cable Commission for the City of Nisswa and for any future cemetery related issues to be handled by the Public Works Committee. Motion carried unanimously.

Motion by Johnson, seconded by Jacobson to approve the 2020 Commission/Committee appointments as amended. Motion carried unanimously.

Motion by Ryan, seconded by Hoff to approve the 2020 City of Nisswa Meeting Schedule. Motion carried unanimously.

C. There being no further business, motion by Ryan, seconded by Johnson to adjourn the meeting at 5:52pm.

Respectfully Submitted,

Fred Heidmann, Mayor

Jenny Max, Administrator/Clerk