

CITY OF NISSWA
MINUTES – REGULAR COUNCIL MEETING
TUESDAY, JUNE 15, 2021
7:00 P.M. – NISSWA CITY HALL

The Regular Nisswa City Council meeting was held on Tuesday, June 15, 2021 at 7:00 p.m. at City Hall and was available on YouTube Live.

Members present: John Ryan, Mark Froehle, Don Jacobson, Ross Krautkremer, Mark Utzinger.

Members absent: none.

Also, present: City staff – Jenny Max, Tom Blomer, Brittney Cotner, Amber Moon Peterson, City Engineer Joe Dubel, City Attorney Tom Pearson, Echo Newspaper-Nancy Vogt.

Audience members: 50+.

A. Call to Order – John Ryan called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

B. Approve Agenda - Motion by Krautkremer, seconded by Utzinger, to approve the Agenda as amended, for the Regularly Scheduled June 15, 2021 Council Meeting. Motion carried unanimously.

C. Consent Calendar

1. Planning & Zoning Department Report – June 2021
2. Pickle Department Report – May 2021
3. Spirits of Nisswa Report – May 2021
4. Public Works Department Report – May 2021
5. Police Department Report – May 2021
6. Fire Department Report – May 2021
7. Parks and Recreation Report – June 2021
8. Presentation of Claims – Check register #48097 - 48238 totaling \$674,817.18
9. Resolution Accepting Donations
10. City Council Regular Meeting Minutes from May 18, 2021
11. Resolution Accepting Donations
12. Resolution Accepting Donations

Motion by Jacobson, seconded by Krautkremer to approve the Consent Calendar as presented. Motion carried unanimously.

D. OPEN FORUM

1. Public Comment – none.
2. Parks Department Presentation – Amber Moon Peterson

E. REPORTS

1. **City Administrator** – None.
2. **City Attorney** – None.
3. **City Engineer** –None.

F. NEW BUSINESS

1. Recommendation from Planning Commission re: Pine Trail Homes Condition Request – Removed from Agenda and referred back to the Planning Commission as advised by the City Attorney.
2. Recommendation from Planning Commission re: Rezone Application 009-21 for Ray Lake Townhomes LLC - Motion by Jacobson, seconded by Krautkremer to deny Rezone Application 009-21 for Ray Lake Townhomes LLC including the findings of fact as presented from the Planning & Zoning Commission. Motion carried unanimously.
3. Memo re: Proposed City Water System - Motion by Krautkremer, seconded by Jacobson to request a proposal from our City Engineer to develop an initial feasibility study reviewing components and costs for a City of Nisswa municipal water system. Motion carried unanimously.
4. Change Order #8 from Eagle Construction for \$14,378.20 - Motion by Krautkremer, seconded by Froehle to approve Change Order #8 from Eagle Construction at a cost of \$14,378.20. Motion carried unanimously.
5. Payment Application #10 from Eagle Construction for \$93,602.49 - Motion by Jacobson, seconded by Utzinger to approve Payment Application #10 from Eagle Construction in the amount of \$93,602.49. Motion carried unanimously.
6. Proposed Budget Schedule for 2022 Budget/Levy Season - Motion by Krautkremer, seconded by Utzinger to approve the proposed Budget Schedule for the 2022 Budget/Levy Season as presented and to schedule budget workshops on July 20th at 6:00pm, August 10th at 5:30pm and August 17th at 5:00pm. Motion carried unanimously.
7. Recommendation from Personnel Committee re: Modify Positions in Public Works Department - Motion by Krautkremer, seconded by Utzinger to approve the following recommendations from the Personnel Committee: 1) Approve the two new job descriptions for the Wastewater Supervisor and Public Works Supervisor; 2) Approve the position change for Mike Wagener from Wastewater Operator at grade 10, step 9 (\$26.67/hour) to Wastewater Supervisor at grade 12, step 8 (\$29.08/hour), effective June 21, 2021. Position is subject to a six month probationary period per the City Personnel Policy; and 3) Approve the position change for Mike Deck from Lead Maintenance Technician at grade 10, step 7 (\$25.13/hour) to Public Works Supervisor at grade 12, step 6 (\$27.43/hour), effective June 21, 2021. Position is subject to a six month probationary period per the City Personnel Policy. Motion carried unanimously.
8. Personnel Updates - Motion by Krautkremer, seconded by Jacobson to approve the personnel updates, as presented. Motion carried unanimously.

G. OLD BUSINESS


None.

H. COUNCIL REPORTS

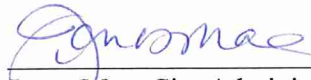
1. **Mayor** – John Ryan noted that there are no odors evident with the new lift station # at Grand View.
2. **Council Members** - none.

- I. **ADJOURN** – There being no further business, Motion by Krautkremer, seconded by Jacobson to adjourn the regular City Council meeting at 7:50 p.m. Motion carried unanimously.

Respectfully Submitted,



John Ryan, Mayor



Jenny Max, City Administrator

